

The Forest Science and Technology Centre of Catalonia (CTFC) is a research centre affiliated with the Generalitat de Catalunya (the Catalan government), and it reports to the Ministry responsible for forest issues.

The CTFC is a CERCA centre and a government accredited TECNIO agent (developer of public technology).

European Project Technician/Researcher and coordination assistant

Reference: 26-02-00014

The Forest Science and Technology Centre of Catalonia (CTFC) is looking for a Technician/Researcher and coordination assistant to support the technical coordination of the awarded Horizon Europe SINTETIC project, on digitalization of the forest value chain. This Innovation Action project of 7 Mil. € gathers 21 outstanding R+D partners and with Demo sites located all over Europe.

The project started in June 2023.

The Forest Science and Technology Centre of Catalonia (CTFC), located in Solsona (Pre-Pyrenees, 120 km from Barcelona), Spain, employs app. 190 staff, produces >120 scientific articles annually and has a turnover of app. 12 Mil. €/year. CTFC's research activity is organised around four programs: Multifunctional Forest Management, Landscape Dynamics and Planning, Biodiversity management and conservation, and Bioeconomy, health, and governance. Further institutional information is available at: www.ctfc.cat/en.

TERMS OF THE APPOINTMENT

1. This contract may start on March/April 2026.
2. Fixed-term employment contract for 18 months.
3. It is a full-time, 37.5 weekly hours.
4. The candidate will be based at CTFC in Solsona (NE Spain).
5. The candidate would be assisting the overall operational implementation of the project, supporting the Project Coordinator, and in close collaboration with the Project Manager and the rest of the Coordination Team.
6. Professional category: Specialist Research Technician N2 / N1 (depending on the candidate's experience and expertise), with a gross annual salary range of €30,000–€35,000.

KEY RESPONSABILITIES

1. Strategic Project Coordination: Close collaboration with the Project Coordinator and Project Manager to ensure the overall successful implementation of the project, the Consortium Agreement, Project Management Plan and achievement of deliverables, milestones, and expected impacts.
2. Operational Management: Daily coordination of Work Package Leaders and Demo Site Leaders, including progress monitoring, operational decision-making, and internal quality control.
3. Risk and Conflict Management: Anticipate project risks, implement mitigation measures, and develop and apply conflict resolution procedures to maintain a constructive consortium environment.
4. Reporting: Oversee technical reporting for review periods and maintain regular interaction with the European Commission Project Officers.

5. Meetings and Consortium Engagement: Coordinate General Assemblies and Project Management Team meetings (in collaboration with the Project Manager) and maintain regular communication with consortium partners.
6. Impact and External Cooperation: Coordinate project impact assessment activities and support collaboration with related projects and networks.
7. Technical Contribution and Leadership: Lead and/or contribute to technical and research tasks, depending on the candidate's scientific expertise.
8. Additional Project Support: Contribute to other project-related activities as requested by the Project Coordinator.

MANDATORY REQUIREMENTS

1. Experience in R+D projects related to the offer topic.
2. Experience with digitalization in the forestry sector.
3. Strong communication, writing and reporting skills.
4. Ability to engage with stakeholders with proven experience in multi-actor projects and/or transdisciplinary research.
5. Experience in team management and readiness to work in multi-disciplinary teams in multi-cultural environments.
6. Open minded, understanding different scientific perspectives, and able to see the big picture.
7. Proficiency in English, both spoken and written.
8. Experience with Microsoft Office operating system and video-conferencing skills.
9. A valid driving license (Category B)

DESIRABLE REQUIREMENTS

1. PhD in forestry, or disciplines related to the offer topic.
2. Previous professional experience interacting with forestry value chain actors.
3. Experience with LIDAR, forest inventory, forest operations, wood quality scanning and modelling, industrial transformation -or similar.
4. Experience in coordinating and/or managing R+D projects related to the offer topic.
5. Experience in European H2020/Horizon Europe projects and in project proposal coordination.
6. Knowledge transfer activities and authorship of scientific or dissemination publications.
7. Experience in Responsible Research and Innovation (RRI), data management, conflict resolution, scientific communication, quantitative impact assessment and/or project governance.
8. Knowledge of Spanish and/or Catalan, both spoken and written.

SOFT COMPETENCES

1. Team player.
2. Critical thinking and attention to detail.
3. Capacity to work under pressure.
4. Ability to plan and organize.
5. Result and solution oriented.
6. Flexibility and adaptation.
7. Initiative and pro activity.



8. Corporative representation skills.
9. Availability to sporadic international travel.

CONTACT

Centre de Ciència i Tecnologia Forestal de Catalunya
Ctra. de St. Llorenç de Morunys, km 2 (direc. Port del Comte)
25280 Solsona
Tel. (+34) 973 48 17 52
E-mail: dep.personal@ctfc.cat
<https://ctfc.cat/>
<https://ctfc.cat/transparencia.php>

SELECTION PROCESS AND CRITERIA

The selection process will be carried out through a two-stage procedure. The first stage will primarily target candidates from the consortium entities, given the nature of the position. The second stage will include the remaining candidates who have correctly submitted their application within the established deadline.

CTFC guarantees an open, transparent, and merit-based selection process (OTM-R) for all registered applications, thus avoiding any bias based on gender, origin, age, ideology, or any other potentially discriminatory circumstances.

Inclusion policy: Priority will be given to candidates with a recognized and accredited disability of 33% or higher, provided that the disability is compatible with the proper performance of the position.

Admission of applications

Candidates must submit a CV and a motivation letter through www.ctfc.cat/registre.php by March 12, 2026 at 14:00, indicating the reference code of the job offer.

Applications submitted through any platform other than the CTFC job portal will not be accepted. Applications received through the SOC must follow the instructions provided there.

Indicative Timeline

Orientative Calendar	
15 working days	Publication and dissemination of the job offer: CTFC website, SOC Office, and other communication channels.
Following 2 working days	Pre-selection: verification of compliance with the minimum requirements and assessment of desirable conditions. Informative email sent to non-eligible CVs.
Following 2 working days	Selection committee meeting: interviews with shortlisted eligible candidates.

	<p>Minutes of the Selection Committee stating the name of the selected candidate and the reasons for the selection. Publication of the resolution on the CTFC job portal identifying the selected candidate.</p> <p>Informative email sent to interviewed eligible candidates who were not selected.</p>
<p>Following 1 working day</p>	<p>Submission to Human Resources of the official documentation required to process the employment contract and coordination of the contract start date.</p>
<p>March/April 2026</p>	<p>Start of the contract.</p>